

Lake Country School District
BUDGET HEARING & ANNUAL MEETING MINUTES
Tuesday, September 3, 2019

**Annual meeting to commence immediately following the
5:30 p.m. Budget Hearing in the Lake Country School Conference Room**

BUDGET HEARING

- I. **CALL TO ORDER** – The meeting was called to order by the President of the School Board, Monique Henry at 5:30 p.m. Roll Call: Monique Henry (President), Elizabeth Gould (Vice President), Brian Brandel (Treasurer), Andrea Shrednick (Clerk), Allen Larson (Member), Mark Lichte (Administrator), Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary). There were two citizens present and two Lake Country School teachers.
- II. **PLEDGE OF ALLEGIANCE**
The pledge of allegiance was recited.
- III. **PUBLIC NOTICE REPORT**
The meeting was noted to the public.
- IV. **REPORT ON STATUS OF THE DISTRICT**
Mark Lichte, District Administrator gave a report on the status of the school. During the last school year we focused on the following: aligned and implemented the Wisconsin Academic Standards for Financial Literacy, continued staff development in the areas of reading and writing workshop, designed and constructed the Innovation and Manufacturing Labs for K-8 STEM instruction, placed \$11,000 back into our Fund Balance. 2019-2020 School Year Focus: implement K-8 Science and Engineering Standards in the Innovation and Manufacturing Labs, raise funds for additional materials and supplies for the Innovation and Manufacturing Lab, raise funds for a new stage floor, complete and review 2016 - 2020 Strategic Plan (ends December 2020), analyze standardized test data to inform instructional practice and improve student performance, explore capital and recurrent expenditure needs including the possibility of a referendum in the fall of 2020, budget to utilize \$25,000 or so for programming.
- V. **REPORT OF PROPOSED 2019-2020 BUDGET AND LEVY** –
Mark Lichte, District Administrator reviewed the proposed 2019-2020 budget and levy.
- VI. **MEETING OPEN FOR QUESTIONS**
None

VII. ADJOURN TO ANNUAL MEETING

Motion to adjourn at 5:34 p.m. (Gould/Brandel) Motion passed 5-0.

ANNUAL MEETING

- I. **CALL TO ORDER** – The meeting was called to order by the President of the School Board, Monique Henry at 5:34 p.m. Roll Call: Monique Henry (President), Elizabeth Gould (Vice President), Brian Brandel (Treasurer), Andrea Shrednick (Clerk), Allen Larson (Member), Mark Lichte (Administrator), Jennifer Oman (Bookkeeper), Nicole Brown (District Secretary). There were two citizens present and two Lake Country School teachers.
 - A. Introduction of School Board was made including name and role.
 - B. Mark Lichte referred to his previous update on the status of the district.

- II. **ELECTION OF A CHAIRPERSON** – Nominations shall be made from the floor as per section 120.10 (1) of Wisconsin State Statutes. Board member Andrea Shrednick nominated President Monique Henry as Chairperson of the meeting. Gould made a second. Motion passed 5-0.

- III. **OFFICIAL MINUTES OF THE MEETING** – The chairperson should appoint a person to take the minutes of the meeting. This person shall make a record of all motions and business of the meeting as per sections 120.10(1), (3) and 12.17, ss. Chairperson Henry appointed Nicole Brown, District Secretary to keep the minutes of the meeting. (Henry/Larson) Motion passed 5-0.

- IV. **MINUTES OF THE LAST ANNUAL MEETING** – Minutes to be read by the School Board Clerk and acted upon. Motion of approval. (Shrednick/Brandel) Motion passed 5-0.

- V. **REPORT OF TREASURER AND AUDITOR**
 - A. **Length of School Year – Chapter PI 8.01(2)(f) Wisconsin Administrative Code. Hours of instruction.** Each school district board shall annually schedule and hold at least 437 hours of direct pupil instruction in kindergarten, at least 1,050 hours of direct pupil instruction in grades 1 through 6, and at least 1,137 hours of direct pupil instruction in grades 7 through 12. The school hours are computed as the period from the start to the close of the school's daily instructional schedule. Scheduled hours under this subdivision include recess and time for pupils to transfer between classes but do not include the lunch period. No more than 30 minutes per day may be counted for recess. Scheduled hours may also include the hours of instructional programming offered through innovative instructional designs that apply to the entire school or grade level. In computing the minimum number of instructional hours under this subdivision, schools may not count days and parts of days on which parent and teacher conferences are held, staff development or inservice programs are held, schools are closed for inclement weather and no compensatory instruction is offered virtually, and when no direct instruction is provided.. Motion to set calendar is in order. (Gould/Brandel) Mark talked on hours and minutes. Motion passed 5-0.

- B. Salaries of School Board – The Annual Meeting establishes the salaries of the school board members. Current pay is \$1,100 per year. Motion to keep salaries at \$1,100 per year. (Brandel/Shrednick) Motion passed 5-0.
- C. Tax Levy for the ensuing year – consider a motion to levy a school tax as recommended in the district’s budget for the operation of the school and capital outlay in the ensuing school year as per s. 120.10 and 67.12(8) of the Wisconsin State Statutes. Motion for adoption of the budget including a resolution for the levying of taxes for school purposes may be as follows:
 - “Ms/Mr. Chairperson, I move that there be levied a school tax against all taxable property with the district in the sum of \$3,859,229.00 to operate and maintain the school system and finance the capital outlay to maintain such system for the year 2019-2020 for which the budget is approved.”(Shrednick/Brandel) Brandel stated that he reviewed the budget many times with Jenny and that is good funds were able to be added to Fund Balance. Shrednick also commented on funds for Fund Balance. Motion passed 5-0.
- D. Legal Services – The Board requests permission to obtain and pay for the services of an attorney during the school year, if the need arises. Motion to obtain legal services as needed is in order. (Shrednick/Brandel) Gould questioned who the current legal contact is, answer was Bob Butler was voted for in May. Motion passed 5-0.
- E. Authorize the Board to lease the building to: YMCA for the remainder of the 2019-2020 school year. Motion to authorize the Board to lease the building to YMCA for the remainder of the 2019-2020 school year. (Shrednick/Brandel) Motion passed 5-0.
- F. Authorize the Board to establish Fund 80 Community Service Fund in the amount of \$56,081.00 for a portion of evening custodians and other building costs. Motion to authorize the Board to establish Fund 80 Community Service Fund in the amount of \$56,081.00 for a portion of evening custodians and other building costs. (Brandel/Larson) Lichte remarked that this is for the community use of track, gym, etc. Motion passed 5-0.
- G. Authorize the Board to Set Annual Meeting Date for 2020. Motion to give Board authorization is in order. The date of Tuesday, September 1, 2020 has been proposed. Motion to set the Annual Meeting Date for 2020 for Tuesday, September 1, 2020. (Gould/Brandel) Motion passed 5-0.

VI. ADJOURN - motion to adjourn at 5:45 p.m. (Brandel/Gould) Motion passed 5-0.